



OFFICE OF THE MAYOR

## NOTICE TO PROCEED

06 February 2023

Date

**OMEL ENTERPRISES INC.**  
2M. Tanangco St, Buting,  
Pasig City

Dear Sir/Madam:

We wish to inform you that your contract for the **Supply and Delivery of Air-Conditioning Units for the Maintenance Section - Pasig City General Hospital** under **Purchase Request No. 100-22-10-6155**, covered by **Purchase Order No. 23-01-0006** has been duly approved.

You are hereby directed to perform your obligations as stipulated in the contract. No revisions of the contract shall take effect unless approved in writing by this office.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**OLIVER B. ROMERO**  
Authorized Representative  
**OMEL ENTERPRISES INC.**

Date: 2/6/2023